

Ainura Myrzabekovna Chokmorova
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CAREER OBJECTIVE

Head of Foreign Languages Department with 8+ years of experience working at the Kyrgyz State Technical University named after I.Razzakov. Have good leadership skills. Possesses impeccable written and verbal communication skills and excellent interpersonal skills.

PROFESSIONAL EXPERIENCE

KYRGYZ STATE TECHNICAL UNIVERSITY, FOREIGN LANGUAGES DEPARTMENT

Head of Foreign languages department, docent, October 2010 – present

- Responsible and accountable for setting and advancing the academic strategy of the Foreign Languages Department in line with Kyrgyz German Technical Institute (KGTI) and University strategic plans and direction
- To be an active member of the KGTI Scientific Board and contribute to the overall leadership and management
- Carry functional responsibility for specific agreed cross-cutting Institute areas
- develop and sustain appropriate structures for management, consultation, decision-making and communication with staff and students
- promote and represent the University both internally and externally
- calculation and distribution of academic load between teachers
- make effective use of all staffing resources and seek opportunities for collaboration and joint working with others beyond the department and beyond the Institute
- coordinate and manage Department's staff work
- ensure all staff have access to the necessary support to enable them to contribute fully and develop their skills and experience
- ensure the highest levels of quality, integrity and ethics in all research undertaken
- create a dynamic and forward looking research environment for both staff and students

TEACHING EXPERIENCE

KYRGYZ STATE TECHNICAL UNIVERSITY, FOREIGN LANGUAGES DEPARTMENT

- ***Docent, October 2010 – present***
- ***Senior teacher/teacher 2005-2010***
- ***Teacher assistant 2003-2010***
- To have expert knowledge of the subject area (EFL, ESL)
- To pursue relevant opportunities to grow professionally and keep up-to-date about the current knowledge and research in the subject area

- To be punctual and be available in the university during official working hours
- To comply with policies, standards, rules, regulations and procedures of the university
- To prepare and maintain course files as curriculum design or syllabi
- To take precautions to protect university records, equipment, materials, and facilities
- To participate responsibly in university improvement initiatives
- To attend and participate in faculty meetings and other assigned meetings and activities according to university policy
- To demonstrate timeliness and attendance for assigned responsibilities
- To work collaboratively with other professionals and staff
- To participate in partnerships with other members of the university's community to support student learning and university-related activities
- To demonstrate the ability to perform teaching or other responsibilities, including good work habits, reliability, punctuality and follow-through on commitments
- To provide and accept evaluative feedback in a professional manner
- To create and maintain a positive and safe learning environment
- To conduct assigned classes at the scheduled times
- To demonstrate competence in classroom instruction
- To implement the designated curriculum completely and in due time
- To plan and implement effective classroom management practices
- To design and implement effective strategies to develop self-responsible/independent learners
- To promote students' intrinsic motivation by providing meaningful and progressively challenging learning experiences which include, but are not limited to: self-exploration, questioning, making choices, setting goals, planning and organizing, implementing, self-evaluating and demonstrating initiative in tasks and projects
- To engage students in active, hands-on, creative problem-based learning
- To provide opportunities for students to access and use current technology, resources and information to solve problems
- To provides opportunities for students to apply and practice what is learned
- To engage students in creative thinking and integrated or interdisciplinary learning experiences
- To build students' ability to work collaboratively with others
- To evaluate and monitor students' abilities

EDUCATION

October 8th 2018 to present

- ***AE-E-Teacher Massive Open Online Course supported and financed by US Embassy of State on “Professional Development for teacher trainers”***

July 3d 2018 to August 28 2018

- ***AE-E-Teacher Global Online Course supported and financed by US Embassy of State on “Teaching Grammar Communicatively” – certificate of excellence***

November 15th2017 to January 17th2018

- ***New Delhi, India, Shriram University of Business and Information Technologies “Advance certificate course in English language and IT proficiency”
ITEC Program Sponsored by the Ministry of External Affairs, Government of India***

2007-2010

- ***Kyrgyz State University named after I.Arabaev, Institute of Linguistic, Master Degree in philological sciences – honored diploma***

2000-2004

- ***Kyrgyz Technical University named after I.Razzakov, Higher College of English language, Bachelor’s Degree “English language and literature” – honored diploma***

PROFESSIONAL PUBLICATIONS, PRESENTATIONS, and CONFERENCES

- Talk presenter at the 12thANTEC (Annual National Teachers of English Conference) “Critical thinking Skills: Integration into the Foreign Languages Classroom” Osh, Kyrgyzstan (June 2018)
- Workshop presenter at the 10thCATEC (Central Asian Teachers of English Conference) “Teaching the language of Science, Math, and Technology: STEM and EFL”, Almaty, Kazakhstan (April, 2018)
- Participant of the “International Interdisciplinary Scientific-Practical Conference “Communicative Discourse in Polycultural Environment”” and the

author of “Speaking is one of major aspects of teaching English” article, Mikolaev, Ukraine (October 2017)

- Participant of “Linguistic Training of Students of Universities of Non-philological Specialties in the Context of Bologna Process and Recommendations of the Common European Framework of reference for Languages: Learning, Teaching and Assessment” conferences and the author of 4 articles, Odessa, Ukraine:

1. 2010y – article “Lesson planning”
2. 2011y – article “Methods and techniques for developing the skills of self-creative activity in the process of teaching foreign language to students of non-philological specialties”
3. 2013y – article “Importance of Language teaching in non-philological institutes”
4. 2015y – article “Key issues in teaching English for specific purposes”

PROFESSIONAL TRAINING

- **June 2018** - training “Writing projects based on a logical-structural approach” –National Erasmus + Office in Kyrgyzstan, on the basis of Ata-Turk Ala-Too University
- **April 2018** -seminar-training “Integrating Communicative skills in teaching English for Science”, trainer professor of Colorado University Mark Dorr –Kyrgyz State Technical University named after I. Razzakov, with the support and funding of the US Embassy in Kyrgyzstan
- **March 2018**- seminar “Speaking in the Monolingual classroom. Teaching strategies ”- Oxford Professional Development on the basis of BHU
- **March 2018** -seminar- training “New information technologies in education”-ZapattuuBilim Agency
- **XI.2017-I.2018** - “Advance certificate Course in English language and IT proficiency” – award of excellence – **Shriram University, New Delhi, India ITEC project**
- **September 2017** -2017 Teachers helping teachers seminar – Bishkek Humanitarian University
- **2016** -trainingcourse “Recording paperwork in Kyrgyz” - KSTU named after I. Razzakov
- **October 2015** - "LLL training" in the framework of the TEMPUS FLEPP(Teaching Foreign Languages for Professional Purposes)project- **Ch.Pescaara University, Italy**
- **July 2015**- Seminar for teachers of English " in the framework of the TEMPUS FLEPP project - ISU named after K. Tynystanov

- **June 2015** - Training for Teachers of English in the framework of the TEMPUS FLEPP project (Teaching Foreign Languages for Professional Purposes) - University of Essex, Colchester, England
- **2013**- training course "Organization and implementation of distance education system based on credit technology" - KSTU named after I. Razzakov
- **2012** -training course "Innovative methods of teaching English and literature" - KSU named after I. Arabaev
- **2011** -training course "Interactive teaching methods in the conditions of higher school" -KSU named after I. Arabaev
- **2010** - training seminar "Transformational Grammar and a Sample of TEFL Modern Teaching Methodology" - Dip Academy of the Ministry of Foreign Affairs of the Kyrgyz Republic
- **2010**- Master-class on interpretation by Professor A. Chujakin" - KTU Manas
- **2009** -Training course "Information and communication technologies. The use of computer learning tools in the educational process "- KSTU named after I. Razzakov

PROFESSIONAL HONORS

- *certificate of honor of KSTU named after I. Razzakov, 2010*
- *certificate of honor of Ministry of Education and Science of KR, 2017*

COMPUTER SKILLS

Microsoft Word, Explorer, Excel, PowerPoint, Outlook, Adobe Photoshop

LANGUAGES

Kyrgyz (fluent), Russian (fluent), English (fluent)